



**ST MARTIN'S CATHOLIC PRIMARY SCHOOL
FEE SCHEDULE 2024**

Please find enclosed the 2024 School Fees as approved by the School Board in consultation with the Finance Committee.

The payment of school fees is a responsibility and commitment by families, and ensures the school maintains quality education and resources for the benefit of the students.

BILLING INFORMATION

School Fees will be invoiced annually (at the beginning of the year) with statements being issued once per term.

Payment plans are to be established and organised to ensure you meet your financial obligations to the school.

Following a change to Catholic Education South Australia (CESA) Fee Policy, **all families must enter a payment plan for 2024**. All fees must be finalised by **28 September 2024**.

2024 SCHOOL FEES

	FULL SCHOOL FEE	LOWER INCOME SCHOOL FEE
1 Child	\$2,900	\$2,000
2 Children	\$5,220	\$3,600
3 Children	\$6,960	\$4,800
4 or more Children	\$6,960	\$4,800

PAYMENT FREQUENCY

Full School Fee	Weekly (35 Weeks)	Fortnightly (18 Fortnights)	Monthly (8 Months)	Term (3 Terms)
1 Child	\$82.86	\$161.11	\$362.50	\$966.67
2 Children	\$149.14	\$290.00	\$652.50	\$1,740.00
3 Children	\$198.86	\$386.67	\$870.00	\$2,320.00
4 or more Children	\$198.86	\$386.87	\$870.00	\$2,320.00

Lower Income School Fee	Weekly (35 Weeks)	Fortnightly (18 Fortnights)	Monthly (8 Months)	Term (3 Terms)
1 Child	\$57.14	\$111.11	\$250.00	\$666.67
2 Children	\$102.85	\$200.00	\$450.00	\$1,200.00
3 Children	\$137.14	\$266.67	\$600.00	\$1,600.00
4 or more Children	\$137.14	\$266.67	\$600.00	\$1,600.00

FULL TUITION FEES PAYMENT DISCOUNT

A payment of the "Full School Fee" will result in a discount of 2.5% and will only apply if it is paid in full on or before **1 March 2024**. Please make your full payment less the discount below:

1 CHILD = \$72.50 2 = CHILDREN = \$130.50 3 CHILDREN = \$174.00 4 CHILDREN = \$174.00

PAYMENT OPTION AGREEMENT FORM

The Payment Option Agreement Form is enclosed together with other relevant forms in the fees package.

PAYMENT METHODS

St Martin's offers the following payment options:

- Direct Debit System – Direct payment via savings account
- Credit Card System – Direct payment via credit cards
- EFTPOS – Either savings account or credit cards
- BPAY – biller code and reference are listed on family statements
- EFT – Deposit direct to the school's bank account
 - BSB: 085 005 A/c No: 458045040
 - Please quote your Family ID number located on your School Fee Statement
- Centrelink deductions – Families can instruct Centrelink to pay the school direct. Forms are available from the front office.
- Over the phone payments using Mastercard or Visa
- Cash
- **Cheques will not be accepted**
- **AMEX will not be accepted**

Payment times at school are as follows (unless special arrangements have been made):

- Monday – Friday 8:30am to 3:15pm

SCHOOL CARD SCHEME 2024

The School Card Scheme is administered by the Department of Education SA. It is an income means tested scheme providing assistance for low-income families towards the cost of education expenses.

For eligible families, St Martin's will grant the family "Lower Income School Fee".

2024 School Card application forms will be available from the School Office in 2024. Families applying for School Card must continue to make payments prior to its approval.

FINANCIAL SUPPORT/HARDSHIP

Families who are experiencing difficulty in meeting their financial liability, and are not eligible for school card, are asked to contact the school immediately to discuss the situation. All discussions and ensuing arrangements are treated in the strictest confidence.

A Fee Remission in addition to the Lower Income School Fee is available to families who are experiencing extreme financial difficulty. Applications for Fee Remission are available from the Business Manager's Office and are assessed by the Finance Committee. Families will be required to substantiate the application with documentation such as statement of assets and liabilities, each parent's tax returns, last three pay slips and Centrelink documents, etc.

EXTRA CURRICULAR CHARGES

Camp, choir and sporting fees will be charged separately. Please note additional charges are not included in direct debit and credit card payment plans.

WITHDRAWAL OF A STUDENT

St Martin's Catholic Primary School requires one term's notice in writing to the Principal if you intend withdrawing your child before graduating in Year 6. Failure to meet this requirement will result in one term's fee penalty. All accounts must be fully paid prior to the student leaving the school.

OVERDUE ACCOUNTS AND LATE FEE

All fee accounts are due and payable by the due dates provided on the Payment Option Agreement Form unless prior arrangements have been made to make payments by instalments or other means.

If you are unable to pay school fees prior to the due date, please notify the school immediately.

Families who fall behind in the payment of fees are urged to contact the school as a matter of urgency to discuss payment options. Overdue statements will be forwarded during the year with reminders as are necessary.

Failure to comply with the above will result in the account being passed to the Catholic Education SA's (CESA) Debt Collection team.